NYU GALLATIN SCHOOL OF INDIVIDUALIZED STUDY

Course Title
Course Number
Semester & Year
Course Day and Time
Course Location

Instructor Name
Instructor Email
Instructor Office Location
Instructor Office Hours

Course Description (same as the description published by Gallatin)

Course Objectives/Learning Goals: For most courses, a short list of 2-3 goals is sufficient, but be as specific as possible. For example, you might include such things as depth of knowledge in a particular field, writing skills, artistic techniques, etc. Please make sure your course objectives/learning goals are listed separately and prominently on the syllabus.

Required Texts: List the title and author of each assigned text (whenever possible, please assign whole books or complete essays, rather than excerpts). If you are using a course pack, please list here as well.

Assignments and Grading: Students are expected to devote at least eight (8) hours to weekly course assignments (in addition to the time spent in the classroom), with the understanding that it may go higher when papers are due. As you plan your weekly assignments, please make sure you assign an adequate amount of work each week to meet this standard expectation. Additionally, all courses should assign a demanding level of written or other work. Depending on the type of course, writing assignments will vary. Interdisciplinary seminars, for example, should assign a minimum of 20 pages of writing over the course of the semester. Writing and other assignments should be listed in the syllabus, along with a breakdown of how much each assignment counts toward the final grade (e.g., final paper constitutes 30% of the final grade). If there are other factors that may impact the final grade (class participation, late papers, etc.), please specify.

Attendance Policy: It is up to the instructor to formulate his or her policy on attendance. Given the participatory nature of Gallatin courses, however, we believe it is fair to have some rigorous expectations about attendance. In any case, a policy should be clearly stated in the syllabus, including the extent to which attendance and punctuality will be a factor in the final grade.

Electronic devices: Given the large array of personal electronic devices, it might be a good idea to include some parameters on the use of laptops, tablets, mobile phones, etc.

Academic Integrity: Include a brief statement about academic integrity in the syllabus (feel free to copy and paste the statement below to your syllabus), and then discuss plagiarism with students. They should know what is meant by the term, and how to avoid committing plagiarism.

"As a Gallatin student you belong to an interdisciplinary community of artists and scholars who value honest and open intellectual inquiry. This relationship depends on mutual respect, responsibility, and integrity. Failure to uphold these values will be subject to severe sanction, which may include dismissal from the University. Examples of behaviors that compromise the academic integrity of the Gallatin School include plagiarism, illicit collaboration, doubling or recycling coursework, and cheating. Please consult the Gallatin Bulletin or Gallatin website (www.gallatin.nyu.edu/academics/policies/policy/integrity.html)"

Session by Session Details: Include dates for each class meeting, as well as general topic, reading and writing assignments, exams, etc. Include exact pages of each reading assignment, as well as author and title (this also applies to any articles on NYU Classes). Depending on the type of course, reading assignments will vary. Interdisciplinary Seminars, for example, should have a demanding level of academic difficulty, assigning approximately 150 pages of reading a week (this may vary depending on the density of the text).