Travel Code of Conduct & Responsibilities

All students who travel with the Gallatin School of Individualized Study are expected to maintain the highest standards of conduct and integrity. Students must comply with all School and University policies and procedures. See the University Policy on Student Conduct at: http://www.nyu.edu/about/policies-guidelines-compliance/policies-and-guidelines/university-policy-on-student-conduct.html.

As a participant in travel sponsored by Gallatin, you are expected to commit to the following:

1. Show respect for every member of the NYU and local community by refraining from all forms of intimidation, sexual and physical harassment, and acts of prejudice that infringe on the rights of others.

2. Refrain from causing physical injury to yourself and others. You will be held financially and legally responsible for any and all damage you inflict upon other persons.

3. Refrain from causing damage to real or personal property of others. You will be held financially and legally responsible for any and all damage you inflict upon the property of others.

4. Preserve the quality of facilities that you may visit or reside in during your travels.

5. Respect cultural differences. This includes observing the proper etiquette in business/social settings, e.g. being punctual for appointments, not speaking out of turn, etc.

6. Refrain from irresponsible behavior, including the inappropriate or excessive consumption of alcohol.

7. Refrain from leaving the host city for any personal excursions or trips (unless authorized by Gallatin).

8. Refrain from operating motorized vehicles.

9. Refrain from participating in risky athletic/recreational activities (i.e. scuba diving, parachuting, parasailing, etc.).

10. Refrain from behaving in ways that knowingly support, assist, or in any way attempt to enable another person to engage in any violation of the Code of Conduct. This includes your obligation to report any observed violations of this Travel Code of Conduct or other School and University policies.

11. Check in on time and in person with the designated Gallatin official on a daily basis.

12. Attend all mandatory events and activities during the trip.

13. Be on time to all scheduled events.

14. Travel on the group flights purchased by Gallatin both to and from the destination, unless explicitly authorized to do otherwise.

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If you fail to abide by the Gallatin Travel Code of Conduct & Responsibilities and/or the NYU Policy on Student Conduct, you will be subject to disciplinary action, which could include (but is not limited to) referral to the Deans, academic sanctions, and expulsion from the University. In situations where Gallatin deems your violation to be egregious, the program director/faculty member will send you back to the United States immediately. You will bear responsibility for the cost of transportation to and from the airport as well as airline fees associated with flight changes.

By signing this code of conduct, you agree to the duties and responsibilities outlined herein.

<table>
<thead>
<tr>
<th>Name (please print)</th>
<th>Student ID Number (NYU only)</th>
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Signature .................................................................................. Date

Please sign this form (with your actual signature, NOT typed) and submit online at [http://gallatin.nyu.edu/academics/global/Travel_Forms.html](http://gallatin.nyu.edu/academics/global/Travel_Forms.html) or deliver to Gallatin’s Office of Global Programs at 411 Lafayette, 3rd Floor