

GALLATIN RESOURCE GUIDE FOR FAMILIES

2023-2024



NYU | GALLATIN

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About Gallatin

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Location

1 Washington Place,
New York, New York 10003

Degree Designations

Gallatin offers undergraduate and
graduate degrees:

Bachelor of Arts (BA), Individualized Major
Master of Arts (MA), Individualized Major

History

NYU Gallatin was born in 1972 as the University Without Walls, inspired by the vision of a small group of faculty who believed that students, given the right support and structure, could be the best designers of their own education. In 1976, this concept became the Gallatin Division at NYU, and in 1995, the Gallatin School of Individualized Study became an official School within NYU. Today, NYU Gallatin educates nearly 1,700 students and has more than 13,000 alumni around the world.

Welcome!

Dear Parents and Families,

Welcome to NYU Gallatin! We know that incoming students are both excited and nervous about what lies ahead. As family members, you may be experiencing a range of emotions as well. You probably have many questions and we want to answer them.

We hope this guide will be a helpful resource as your student begins at Gallatin. We are here to help, and are committed to ongoing, enriching engagement with you and your student.

If you have questions that are not addressed here, please feel free to contact us at gallatin@nyu.edu.

At Gallatin, students have the opportunity to combine the best of a small college experience with that of a large research university. What does the Gallatin academic experience look like?

- Students work closely and individually with faculty advisers to design their own interdisciplinary program of study, referred to as a “concentration.”
- Students have the opportunity to select courses from among NYU’s distinct undergraduate schools, colleges, and programs.
- In Gallatin’s interdisciplinary seminars and small classes, students are encouraged to challenge and reconsider the connections among the different areas of study they find compelling.
- Students explore multiple opportunities for experiential learning outside the traditional classroom, such as internships, independent studies, civic projects, and lessons and practice in the arts.
- Gallatin students view New York City — a place for limitless discovery — as their extended classroom.

We invite you to visit campus this fall during **NYU Alumni and Families Weekend, October 26-29, 2023**. This event, hosted by NYU’s Center for Student Life, offers Gallatin parents and families an opportunity to see our campus and learn more about Gallatin’s interdisciplinary approach. You can find more helpful information for families on [NYU’s parent resources page](#). We have also included the names and contacts of Gallatin offices at the back of this guide.

We look forward to embarking on this journey with you!

Patrick McCreery
*Associate Dean of Students,
Gallatin School of Individualized Study*



**NYU’s Parent and
Family Resources Page**

Important Dates and Deadlines

Below is a general timeline for key events and activities in the coming year. Some Spring Semester dates are not yet published. Those dates will be added to NYU’s academic calendar online once they are available. For a full calendar, please see [NYU’s academic calendar online](#).

Date	Key Event or Activity
Mon, August 28 - Fri, September 1, 2023	Gallatin Orientation This is a weeklong event to welcome new students, orient them to life at Gallatin, and meet faculty and peers.
Tues, September 5, 2023	Fall 2023 classes begin This is the first day of classes for all Gallatin students.
Mon, September 18, 2023	Final day for students to change their Fall 2023 schedule By this date, students are expected to have their schedules set. Students must get special permission to add a class after September 18. Dropping classes after September 18 will result in a student receiving a “W” (Withdrawal) on their transcript. <i>An important note: September 18 is the final date students will receive a 100% refund of both tuition and fees for any dropped classes (as long as they remain enrolled in at least one course).</i>
Thurs, October 26 - Sun, October 29, 2023	NYU Alumni & Families Weekend This is a weekend event in Washington Square connecting NYU alumni, parents, students, faculty, and staff.
Mon, November 13 - Fri, November 17, 2023	Spring 2024 registration Registration for Spring 2024 will take place this week. NYU assigns registration times based on how many units a student has earned. Students can find their enrollment date in the Albert Student Center.
Wed, November 22, 2023	Fall Break No classes scheduled, but the University is open.

Important Dates and Deadlines (cont.)

Date	Key Event or Activity
Thurs November 23 - Sun, November 26, 2023	Thanksgiving Recess The University is closed. No classes scheduled.
Mon, December 4, 2023	Final day to withdraw from a Fall 2023 course This is the last day for students to withdraw from a class and receive a “W” on their transcript. After this date, there will no longer be an option to change any courses to pass/fail.
Fri, December 15, 2023	Last day of Fall 2023 classes
Mon, December 18 - Fri, December 22, 2023	Final exams
Sat, December 23, 2023 - Tues, January 2, 2024	Winter Recess The University is closed. No classes during this time period.
Wed, January 3 - Friday, January 19, 2024	Optional January 2024 Term The January 2024 Term (J-Term) offers an optional three-week course for students between semesters.
Mon, January 22, 2024	Spring 2024 classes begin
Early February 2024 <i>(exact date to be published — check the NYU academic calendar for updates)</i>	Deadline for students to change their Spring 2024 schedule Students will be expected to have their schedules set at this point. Students must get special permission to add a class after the deadline listed on the NYU calendar. Dropping classes after this deadline will result in a student receiving a “W” (Withdrawal) on their transcript. <i>An important note:</i> <i>This deadline will also be the final date for students to receive a 100% refund of both tuition and fees for any dropped classes (as long as they remain enrolled in at least one course).</i>

Important Dates and Deadlines (cont.)

Date	Key Event or Activity
Mon, February 19, 2024	Presidents' Day The University is closed. No classes scheduled.
Mon, March 18 - Sun, March 24, 2024	Spring Break The University is closed. No classes scheduled.
Mid-April 2024 <i>(exact date to be published – check the NYU academic calendar for updates)</i>	Fall 2024 registration Registration for Spring 2024 will take place in mid-April. NYU assigns registration times based on how many units a student has earned. Students can find their enrollment date in the Albert Student Center.
Late April 2024 <i>(exact date to be published – check the NYU academic calendar for updates)</i>	Deadline to withdraw from a Spring 2024 course The last day for students to withdraw from a class and receive a “W” on their transcript will be in late April. After this date, there will no longer be an option to change any courses to pass/fail.
Wed, May 8 - Tues, May 14, 2024	Final exams
Week of May 13, 2024 <i>(exact date to be published – check the NYU academic calendar for updates)</i>	NYU Commencement & Gallatin Graduation During this week, graduating students will participate in the NYU commencement and Gallatin graduation ceremonies.



NYU Academic
Calendar

Advising at Gallatin

Academic advising is central to the life of a Gallatin student. In keeping with Gallatin's educational philosophy, students develop individualized and interdisciplinary **concentrations** under the guidance of Gallatin advisers.

All Gallatin students have two assigned advisers:

- **A primary faculty adviser**, who serves as an intellectual mentor as the student navigates disciplines and departments to develop their concentration.
- **A class adviser**, who provides administrative and academic support to a cohort of students.

Students transferring from other schools also benefit from the guidance of a **transfer student adviser**, who assists with the transition into Gallatin.

Gallatin students are expected to cultivate productive advising relationships. During this year's Gallatin Orientation, all first-year students will receive **Gallatin 101**, a workbook and advising tool that helps to guide students through their first semester and includes prompts to discuss with their adviser.

Developing a Concentration

At Gallatin, each student experiences a common process for developing their concentration. It includes:

- **Plan of Study:** Completed every semester before registration, in consultation with the student's faculty adviser.
- **Intellectual Autobiography and Plan for Concentration (IAPC):** A short essay students complete at the end of their second year, in which they reflect on their educational experiences and articulate their academic concentration.
- **Rationale and List of Works:** A short paper (five to eight pages) that focuses on ideas, questions, and lines of inquiry related to the student's concentration. The Rationale and List of Works provide a foundation and scaffolding for the Colloquium conversation.
- **Colloquium:** A two-hour oral exam completed in the second to last semester. Gallatin students complete their Colloquium under the direction of their faculty adviser.

For additional information about Gallatin's academic requirements, curriculum, advising, and registration process, visit the [Key Terms List on Gallatin's First Year Students Portal](#).

Throughout the academic year, class advisers and other administrators at Gallatin send emails to students with crucial information that they need to know to succeed. **Please encourage your student to check and read their NYU email often.**

If at any point your student has a question or concern, the class adviser is a great place to start. The class adviser will know how to direct them!



Gallatin Key
Terms List

Frequently Asked Questions

What is the difference between a traditional major and a Gallatin concentration?

Traditional majors are established by academic departments, whose faculty and administrators determine the courses students must complete to fulfill the major, and the sequence in which they must do so.

The Gallatin concentration inverts this model. At Gallatin, the student works closely with academic advisers and, adhering to the School's requirements, determines what courses and other learning opportunities will contribute to their concentration.

How will my student develop a concentration?

Students often enter Gallatin with at least some sense of their academic interests and future career goals. Through consultation with academic advisers, students select courses that facilitate further exploration in these areas.

Gallatin encourages students to explore their interests from multiple directions – through an interdisciplinary lens. For example, an interest in aesthetics might lead a student to take courses in the Art History department of NYU's College of Arts & Science and other courses in studio art, philosophy, urban studies, gender and sexuality studies, museum studies, and fashion. Students must incorporate some requirements and degree benchmarks into their concentration.

How will my student's adviser be assigned?

The **primary faculty adviser** is assigned based on the **Advising Questionnaire**, which asks incoming students to describe their academic interests and answer a series of questions about their particular concerns and preferences.

After the assignment is made, the student should meet regularly with the primary faculty adviser to engage in consistent conversations about the classes the student is currently taking, the classes they will take in the future, the texts and ideas they encounter, their experience in internships, and the creative and scholarly work they find inspiring. The primary faculty adviser also must review and approve the **IAPC** and a variety of forms, including the **Plan of Study**, which the student completes each semester in advance of registration for the coming semester.

Each **class adviser** works with a cohort of students – for example first-year students, or second-year students – to ensure that students are aware of policies and procedures and meet key deadlines. The class adviser communicates with the whole cohort and meets with individual students as needed. As students advance through Gallatin, they typically work with a different class adviser each year.

Can my student switch primary faculty advisers?

If a student's academic interests evolve or change altogether, or if the student determines that another professor might make a better fit as an adviser, they can request a change in adviser. Gallatin asks that students work with the assigned adviser for at least a semester before requesting a change. Students are encouraged to speak with the class adviser when and if they consider changing their primary faculty adviser so that a more effective match can be made going forward.

Will my student be able to take courses in other NYU Schools?

Gallatin permits students to take courses from across the University. However, Gallatin

Frequently Asked Questions (cont.)

students must adhere to the registration requirements, procedures, and limitations established by the other Schools and departments. Students are also expected to satisfy prerequisites for a course.

It is always good policy for a student to discuss plans to take cross-School classes with their adviser(s), who can clarify enrollment procedures and suggest potential backups should a particular course prove unavailable.

- **College of Arts and Science (CAS):** Gallatin students are able to enroll in most courses at CAS.
- **Steinhardt School of Culture, Education, and Human Development:** Gallatin students are able to enroll in most courses at Steinhardt.
- **Tisch School of the Arts:** Tisch's Open Arts Curriculum makes many courses available to non-majors (including Gallatin students). Some Tisch programs are conservatory-style, which are limited to students who were admitted to Tisch, and are not available to Gallatin students.
- **Stern School of Business:** Stern makes many of its classes available to non-Stern students, though the vast majority of these require sophomore (second year) standing. Gallatin students are permitted to apply up to 31 units of business courses toward their degree.

What degree requirements will my student encounter along the way?

Students are required to complete 128 units for graduation, including 34 units in Gallatin courses. In fulfilling this requirement, students must earn:

- 4 units in the First-Year Interdisciplinary Seminar
- 4 units in the First-Year Writing Seminar
- 4 units in the First-Year or Transfer

Student Research Seminar

- 16 units in interdisciplinary seminars (which includes the First-Year Interdisciplinary Seminar for students coming in as first-years)
- 2 units in COLLQ-UG, which students must register for in the semester when they plan to complete the Senior Colloquium

All students must also complete the liberal arts, historical and cultural, and critical race studies requirements, along with completing their IAPC, Rationale and List of Works, and Senior Colloquium. More detail about these course requirements is available on [Gallatin's degree requirements page](#).

How will I know how my student is doing academically?

The best way to keep up with your student's academic progress is to have an open and ongoing dialogue with your student. Parents and families do not have automatic access to their student's records. The federal **Family Educational Rights and Privacy Act of 1974 (FERPA)** is intended to protect the privacy of a student's educational records, including grades. Once a student matriculates at NYU, FERPA stipulates that academic records belong only to the student, regardless of the student's age or who pays the student's tuition.

Through the **Albert** portal, students who wish to do so can provide guest access to adviser information, class schedules, financial aid, grades, and tuition and housing bills through **eSuite**. Also, a student may file a "**FERPA waiver**," giving a designated person or persons access to select records. For more about FERPA and the FERPA waiver process, see page 21.

Frequently Asked Questions (cont.)

Can my student graduate early?

In the standard progression, a student is expected to complete 16 units per semester for 8 semesters in order to meet the 128 units required for graduation. Students may graduate early as long as they complete 128 units and satisfy all degree requirements.

A student may utilize a variety of strategies to graduate early. Flat-rate tuition covers 12-18 units per semester, so a student can take up to **18 units per semester** without an increase in tuition. For some students, **advanced standing credits** completed before matriculation at Gallatin can accelerate their graduation timeline. Students may also take **January Term** and **Summer courses** at NYU.

Note: Taking courses year-round is not right for every student. Students should discuss any acceleration plans with their advisers early to ensure that they are prepared to complete all their requirements in a timely manner, and able to manage the stress of taking classes without breaks.

Can my student receive advanced standing credit?

Gallatin students are able to request that advanced standing credits – such as AP and IB credits, as well as credits for A-levels and college courses that were completed in high school – be posted, with adviser approval, to their transcripts at the end of their second year.

If students need to use advanced standing results for placement into a particular course before those credits have been posted to their transcript, they may do so by working directly with the relevant department. Class advisers are able to help students who have questions about this.

How should my student explain the individualized study degree to potential employers and graduate schools?

All undergraduate Gallatin students earn the same degree: the **Bachelor of Arts in Individualized Major**. Students should be clear about this when applying for jobs, fellowships, or entry into graduate schools. Students can and do name their concentrations on their resumes, and their transcripts will contain the title of their Colloquium and academic minor, if they have completed one. A Gallatin student's resume might read like this:

Bachelor of Arts, Individualized Major
Concentration: Urban Studies and the Politics of Place
Minor: Art History
Senior Colloquium Title: Parks and Urban Farms in Cities Today

In addition, all Gallatin students have access to NYU's **Wasserman Center for Career Development**, which helps students locate internship and job opportunities, and prepares them for the job market.

Each semester, Wasserman hosts a workshop for Gallatin students, "Marketing Your Gallatin Degree," developed in consultation with Gallatin's Office of Advising. Through the workshop, Gallatin students come to understand how the skills they honed while developing a concentration can help them stand out as they apply for internships and, eventually, post-graduation jobs.

Gallatin's Degree
Requirements:



Community Engagement

Gallatin has a vibrant community beyond the classroom that enables students to engage in activities and with organizations that expand their academic, social, political, professional, and cultural interests.

Students may get involved in NYU-wide activities, teams, and events as well as join a variety of Gallatin community initiatives, programs, events, and student clubs. Leadership opportunities exist through the **Gallatin Student Council** and the **Gallatin Diversity Council**. Other significant programs and initiatives at Gallatin that center community include: **Urban Democracy Lab**, **Writing Program**, and **Science, Technology, Arts, and Creativity (STAC)**, as well as joining an affinity group or a student club.

Gallatin's student-run clubs and organizations speak to the diversity of student interests at the School. Gallatin students are some of the most artistically engaged students at NYU, and often take part in theatrical productions, concerts, dance productions and gallery exhibitions, many of which take place in Gallatin's Jerry H. Labowitz Theatre for the Performing Arts, and in The Gallatin Galleries.

Annual offerings include the Gallatin Arts Festival (GAF), Gallatin Fashion Show, the Amplified Voices Series, the Big Walk, Earth Day celebrations, theatrical productions, community reading day, Albert Gallatin's Birthday Party, student fellowship and research symposia, film screenings, coffeehouses, and more.

Both NYU and Gallatin have a wide variety of extra- and co-curricular opportunities for students.

- **NYU's Center for Student Life:** Works to engage and empower students.
- **Gallatin's Office of Community Engagement:** Oversees student life at the School and enables students to design and implement clubs and activities that foster community and serve as complements to their academic pursuits.
- **Performing Arts Clubs:** The Dancers/Choreographers Alliance, Gallatin Theatre Troupe, and New Major Records.
- **Student-Run Publications:** Compass, Embodied, STE(A)M Zine, The Gallatin Review, The Literacy Review, and Confluence.
- **General Interest Gallatin Clubs**, including:
 - » Gallatin Backgammon Club
 - » Gallatin Business Society
 - » Gallatin Disability Collective
 - » Gallatin Film Alliance
 - » Gallatin Graduate Student Organization
 - » Gallatin Law Society
 - » Gallatin Research Incubator
 - » Gallatin Scrivener's Society
 - » NYU Reaching Out
 - » Urban Democracy Lab Student Organizers

Gallatin welcomes and supports student interests and celebrates the many contributions that student events and activities add to the community of the School. Students interested in finding out more about clubs, initiatives, organizations, and leadership opportunities at Gallatin should contact the Office of Community Engagement at gallatin.studentlife@nyu.edu.

Internships

Internships are credit-bearing work experiences that enable students to learn experientially at cultural and community-based institutions, social justice organizations, private companies, and public/governmental entities. In many instances, a student's concentration will benefit from experiential learning, granting them exposure to a particular field or industry and illuminating a significant aspect of their studies.

Gallatin's Internship Office works closely with students to ensure they are able to identify and take advantage of productive opportunities in their chosen fields of interest. The latest internship opportunities are listed on the [Gallatin Internship Opportunities site](#). The School has long-standing partnerships with employers who have worked with Gallatin students in the past and are eager to have new students apply.

The Internships Office can also act as an advocate for a student in the workplace and otherwise help a student get the most out of an internship opportunity. The primary faculty adviser, who is the grading instructor for the academic component of the internship, will also regularly discuss with the student how the internship fits into the student's concentration and career goals.

Some Gallatin courses are complemented by **embedded internships**, which enable students enrolled in the course to work with non-profit organizations. This model can help students engage with the course materials more deeply by connecting specific academic knowledge with real-world skills and experiences related to the course topic.

The **NYU Gallatin City Government Internship Grant** gives Gallatin undergraduate students the opportunity to explore the power and potential of public service by performing project-based activities and meaningful fieldwork on a part-time basis in New York City government agencies.

Gallatin students also have access to NYU's **Wasserman Center for Career Development**, which helps students locate internship and job opportunities.



**Gallatin Internships
Office**

Research Funding and Fellowships

Gallatin's many research awards and fellowships offer funding to students for research and creative projects related to their concentrations, and in exploration of a wide variety of disciplines, including the arts, sciences, and humanities. Gallatin students are empowered to explore their intellectual, creative, and career paths in a variety of ways – and on national and international stages. By offering financial support in the form of grants and fellowships, Gallatin works to expand the number of research and enrichment opportunities available to students.

Gallatin offers several competitive fellowships for students who want to conduct extended research or creative projects outside the classroom. These include:

- **Dean's Award for Summer Research**
- **Gallatin Global Fellowship in Human Rights**
- **Gallatin Global Fellowship in Urban Practice**
- **Horn Family Fund for Environmental Research**
- **Rising Sophomore Research Program**
- **Tory Burch Innovation Scholars at NYU Gallatin**

Additionally, Gallatin works closely with **NYU's Office of Global Awards** to mentor students as they apply for prestigious national scholarships such as the Marshall, Rhodes, Fulbright, Udall, and Gilman scholar programs. Students interested in more information should send an email to gallatin.researchawards@nyu.edu.

To learn more about all of these opportunities, including award amounts, application procedures, and best practices, see [Gallatin's Awards, Honors, and Fellowships page](#). Students interested in applying should consult with their faculty adviser and register their interest by sending an email to gallatin.researchawards@nyu.edu.



**Gallatin's Awards,
Honors, and Fellowships**

Study Away

Many Gallatin students find that studying away allows them to incorporate unique courses, experiences, and perspectives into their concentrations. **Gallatin's Office of Global Programs** assists students who are considering studying away.

Gallatin students may take advantage of several forms of global learning. Undergraduates may opt for **semester- and year-long study away** at one of NYU's global sites in Abu Dhabi, Accra, Berlin, Buenos Aires, Florence, London, Los Angeles, Madrid, Paris, Prague, Shanghai, Sydney, Tel Aviv, and Washington, DC.

Gallatin students may also petition to be permitted to study for a semester at another college or university, either domestically or abroad.

In addition to semester-long and year-long opportunities, Gallatin and other NYU Schools offer a number of small, intensive, two- to four-week **travel courses** in the January and Summer terms. These are designed to allow students to explore particular cultural or historical topics in-depth in another country or region.

Students are typically required to register full-time in the semester in which they study away. They are encouraged to apply to study away by the priority deadline (September 15 for the Spring; February 15 for the Fall) to gain admission and increase their chances of placement into their preferred NYU sites.

First-year students are not eligible to study away before completing two full semesters at NYU, but can participate in shorter-term opportunities such as Gallatin travel courses and summer study away at an NYU site. Transfer students may not study away in the first semester at Gallatin. Students are also strongly discouraged from studying away in the final semester before graduation. Students must work closely with their advisers while planning study away to ensure they will be able to maintain the necessary progress towards the completion of their degree.

Tuition and Financial Aid

Tuition and Billing

A tuition bill is generated once a student registers for classes. Continuing and new students who register for the fall semester by early July will receive a fall tuition bill in mid-July. The fall payment deadline is early August. Students who register for the Spring semester by late November will receive a spring tuition bill in early December. The Spring payment deadline is early January. Exact dates for billing and payment deadlines can be found on [NYU's Undergraduate Billing and Payment Schedule](#).

The University's Electronic Suite system, **eSuite**, is the official means of generating tuition bills to enrolled students. All students who enroll for courses will receive an email at their official NYU email address (netid@nyu.edu) notifying them that a bill for tuition, fees, and housing is now available. The eBill notification will be sent only to the student's NYU email address, unless your student makes you an authorized user on their billing account by giving you access to view and pay the bill online in eSuite. **More information on [how a student can make someone an authorized user](#) can be found here on the University's website.**



**NYU's Undergraduate
Billing and Payment
Schedule**



**Make Someone an
Authorized User**

Financial Aid

Students and parents must submit the FAFSA (Free Application for Federal Student Aid) each year to be considered for federal financial aid. The FAFSA form is available each year on October 1 for the following academic year. Students who have applied for and received a financial aid award upon admission can expect to receive a similar award each year as long as:

1. The student maintains satisfactory academic progress
2. The FAFSA is submitted on time
3. The family's financial situation has not changed significantly from the prior year.

Any returning undergraduate student whose family has experienced a financial change in circumstance (for example, the loss of a job) may be considered for an appeal scholarship.

Tuition and Financial Aid (cont.)

NYU's **Office of Financial Aid** is the best source for information about federal financial aid and award appeals. Take time to review the [University's comprehensive financial aid website](#) where you will find information on the Office of Financial Aid. You can also contact them via email at financial.aid@nyu.edu.



**NYU Financial
Aid and Scholarships**

Other Sources of Aid

In addition to applying for financial aid from NYU, students with financial need should explore scholarship funding from outside organizations. Many free scholarship search services can assist. Information about searching for outside scholarships can be found on the [Scholarships and Grants page](#) of NYU's website.



**Scholarships and
Grants**

NYU StudentLink Center

The walk-in StudentLink Center is a comprehensive resource for students and their families to obtain information, get answers to inquiries, and receive guidance about policies, tasks and requirements. Walking into the StudentLink Center is the fastest way to get answers to questions on a number of topics, including student billing and payment, financial aid, registrar, housing, meal plans, and other student administrative areas.

The StudentLink Center is located in Manhattan at 383 Lafayette Street, 1st Floor and in Brooklyn at 5 MetroTech Center, Suite 201.

Student Affairs

Gallatin students have support from both within the School itself and the larger University for a variety of challenges they may experience. Gallatin's **Office of Student Affairs** assists students with a broad spectrum of well-being issues, leaves of absence, issues related to academic performance, school/life balance, housing, stress management, adjusting to college, and personal conflicts.

Academic Issues

Gallatin strongly encourages students to discuss their academic concerns with their advisers and faculty members. Students typically meet with faculty members during an instructor's office hours. Doing so can give the student critical clarification about course materials, a chance to discuss upcoming assignments, and, perhaps most importantly, an opportunity to get to know professors who can offer guidance and mentorship.

Many students, even those who receive high grades, can benefit from tutoring. At Gallatin's **Writing Center**, students receive help from peer-writing assistants who have been selected and trained by Gallatin's Writing Program.

All NYU students have access to peer tutoring through the **University Learning Center**. This resource can be particularly useful for time-management purposes. Committing to weekly sessions can ensure that students actively review material for lecture-style classes that might include two or three exams over the course of the semester. In addition, some departments offer tutoring for students taking their courses. For example, NYU's Courant Institute offers mathematics tutoring through its Undergraduate Tutoring Center. Computer Science tutoring is available through the NYU Computer Science Department.

Health and Wellness

NYU's **Moses Center for Student Accessibility** can assist students with accommodations and ensure that classes and course materials are accessible. Professional staff members are available to listen and provide limited counseling to help students identify what may be troubling them and to develop strategies for success. Gallatin's Office of Student Affairs also connects students with **NYU's Counseling and Wellness Services** for more extensive individual counseling, and to provide information on low-cost referrals to area psychologists and psychiatrists.

If your student becomes non-communicative or seems particularly unhappy when you speak on the phone or during visits, speak to your student about how school is going academically, socially, and otherwise. If you are concerned about your student's mental health or well-being, please contact **Gallatin's Office of Student Affairs** (studentaffairs.gallatin@nyu.edu) or **NYU Wellness** (212-443-9999).

Parental Access to Student Records

Since parents and families do not automatically have rights under FERPA to access their student's education records, you may gain access by following the procedures below.

1. Speak directly with your student and ask the student to share information with you about their education records.
2. Your student may provide consent for you to electronically access their class schedule, financial aid, grades, and other information through Albert, NYU's student information system.
3. Your student may submit a signed and notarized consent form permitting University officials (deans, professors, advisers, administrators, etc.) to disclose (orally or through other forms of communication) information from their education records to you.
4. You, the parent or guardian, may also make a request in writing and provide evidence that the student is your dependent under the Internal Revenue Code by submitting a copy of your latest federal income tax return.



NYU FERPA

Gallatin Contacts

Gallatin Departments and Resources	Contact Information
General Information	(212) 998-7370 - gallatin@nyu.edu
Office of Community Engagement	1 Washington Place, 5th Floor (212) 992-6304 - gallatin.studentlife@nyu.edu
Gallatin Internships Office	1 Washington Place, 7th Floor (212) 992-8706
Gallatin Office of Global Programs	411 Lafayette Street, 3rd Floor (212) 998-7133 - gallatin.global@nyu.edu
Gallatin Student Affairs	1 Washington Place, 5th Floor (212) 998-7341 - studentaffairs.gallatin@nyu.edu
Gallatin Writing Center	By appointment at bit.ly/gallatinwriting
Gallatin Academic Advising	Name/Contact Information
Academic Advising	1 Washington Place, 7th Floor (212) 998-7320 - advising.gallatin@nyu.edu
Assistant Dean of Advising	Amy Spellacy (212) 992-9837 - amy.spellacy@nyu.edu
Assistant Director of Advising	Rae Georges-Navarro (212) 992-7771 - rae.georges@nyu.edu
First-Year Class Adviser	Yevgeniya Traps (212) 992-9838 - yevgeniya.traps@nyu.edu
Sophomore (Second-Year) Class Adviser	Cameron Williams (212) 992-9830 - cw1375@nyu.edu
Junior (Third-Year) Class Adviser	Irene Morrison-Moncure (212) 992-7756 - imm270@nyu.edu

Gallatin Contacts (cont.)

Gallatin Academic Advising (cont.)	Name/Contact Information
Senior (Fourth-Year) Class Advisers	<p>Rachel Bunker (212) 992-7746 - rab648@nyu.edu</p> <p>Malik Walker (212) 992-3730 - mw3631@nyu.edu</p>
Transfer Student Advisers	<p>William Clark (212) 998-7356 - wrc228@nyu.edu</p> <p>Amy Obermeyer (212) 998-7343 - amy.obermeyer@nyu.edu</p>
NYU Offices	Contact Information
Moses Center for Student Accessibility	(212) 998-4980
Student Health Center	(212) 443-1000
Counseling and Wellness	(212) 443-9999

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Gallatin’s Office of Communications ensures our community receives timely updates, stories, and information about the School. The office publishes [Gallatin Today](#), a biannual magazine with features on alumni, faculty, and students; and the [Families Update](#), a newsletter for families of current Gallatin students. We encourage families to stay connected through our website to see the [latest news about Gallatin](#).



Gallatin Today



Gallatin Families Update

We also encourage families to keep an eye on Gallatin’s social media channels ([@nyugallatin](#)) to learn about the work of our students and faculty: [Facebook](#), [Instagram](#), [LinkedIn](#), [Twitter](#), and [YouTube](#).



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